

## Expectation Checklist for Home Preparation

Please use this checklist to prepare your home for showings/occupancy. This is not intended to be a complete list but a general list to assist you when preparing the home.

Location	<input checked="" type="checkbox"/>	Notes
<b>All Rooms</b>		
<i>Walls</i>		No holes in walls (except nail holes)
		All hooks/nails removed
		All cobwebs removed
		Plaster/Fill nail holes
<i>Woodwork</i>		No visible damage, clean
<i>Railings</i>		No visible damage, clean
<i>Doors</i>		No visible damage, clean
		All functioning
<i>Windows</i>		All screens installed
		All functioning
		No cracks, shut & locked
		Sills clean
<i>Outlet covers</i>		Wiped clean
<i>Blinds</i>		No damaged slats or cords
		All functioning
		Wiped clean
<i>Lights/Fans</i>		No visible damage, functioning
		All bulbs functioning
		Wiped clean
<i>Ceiling</i>		No holes or visible damage
<i>Carpet</i>		All vacuumed
		Professionally steam cleaned
		No stains, damage, or odor
<i>Vinyl/Tile Flooring</i>		No visible damage
		Swept and mopped/Wiped clean
<i>Wood Flooring</i>		No visible damage
		Swept and lightly mopped
<b>Tubs/Showers</b>		Base and walls clean
		All glass and faucets clean/functioning
		Drain functioning
		No visible damage
		Towel bars not damaged
<b>Vanity tops</b>		All wiped clean
		Faucets clean/functioning
		Drains functioning
		Mirrors wiped clean
<b>Cabinets &amp; Drawers</b>		Wiped clean
		No visible damage
		All items removed
		All drawers/shelves wiped clean
<b>Kitchen</b>		
<i>Countertops</i>		Wiped clean
		No visible damage
<i>Stove</i>		Exterior Wiped clean
		All burners functioning
		Stove bowls replaced

### Expectation Checklist for Home Preparation

	Interior cleaned completely		
	Clean under stove/stove drawer		
	Functioning/no visible damage		
<i>Refrigerator</i>	Exterior wiped clean		
	All items removed		
	All shelves/drawers wiped clean		
	Clean under refrigerator		
	Functioning/no visible damage		
<i>Microwave</i>	Exterior wiped clean		
	Interior wiped clean		
	Functioning/no visible damage		
<i>Dishwasher</i>	Exterior wiped clean		
	All dishes removed		
	No food/items in drain		
	Functioning/no visible damage		
<i>Garbage Disposal</i>	Functioning		
<b>Utility</b>			
<i>Washer</i>	Exterior wiped clean		
	Items removed from behind/clean		
	All clothes removed		
	Clean under/behind/sides		
	No visible damage/functioning		
<i>Dryer</i>	Exterior wiped clean		
	Items removed from behind/clean		
	All clothes removed		
	Clean under/behind/sides		
	No visible damage/functioning		
<i>Furnace</i>	Area clean/cobwebs removed		
	Filter clean/changed regularly		
	Air vents throughout home wiped clean		
<b>Exterior</b>	Garage door opener functioning		
	No visible damage on Service door		
	No visible damage on Garage door		
	No visible damage on Garage floor		
	No visible damage on Driveway		
	All items removed from Garage		
	All light bulbs functioning		
	No visible damage to lawn/landscaping		
	No visible damage to home exterior		
<b>General</b>	Association Documents, if applicable		
	6 house keys/mailbox keys		
	Garage door remotes		
	Fire extinguisher/CO Detectors		